

## STANDARDS AND AUDIT COMMITTEE - WORK PROGRAMME

### Executive Summary

There are a number of business items which come before the Committee on an established and recurring basis. Most notably, the Internal Audit service and the external audit function both produce plans and reports for consideration throughout the year. These matters are, for the most part, planned with reporting dates fixed in advance. It is helpful to see these planned events listed together, and a provisional work programme is attached to this report.

### Recommendations

The Committee is requested to:

**RESOLVE That** the Work Programme be received.

The Committee has the authority to determine the recommendation(s) set out above.
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**Background Papers:** None.

**Reporting Person:** Gareth John, Interim Director of Legal and Democratic Services  
Email: [gareth.john@woking.gov.uk](mailto:gareth.john@woking.gov.uk), Extn: 3077

**Contact Person:** Gareth John, Interim Director of Legal and Democratic Services  
Email: [gareth.john@woking.gov.uk](mailto:gareth.john@woking.gov.uk), Extn: 3077

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REPORT ENDS

## Standards and Audit Committee – Work Programme

### STANDARDS AND AUDIT COMMITTEE WORK PROGRAMME 2023-24

Committee date	Report title	Issues to consider
6 July 2023	Introductory Brief from Grant Thornton.	To receive an introductory briefing from the Council's incoming External Auditor from 2023/24.
	Update on External Audit	To receive an update.
	Draft Budget Timetable	To receive the draft budget timetable.
	Internal Audit Annual Report 2022/23	Review of Internal Audit service work in 2022/23 (inc. outstanding high risk recommendations).
	Hale End Court – Audit Outcome	To receive the audit outcome from Homes England.
	Registration of Interests for Members Elected in May 2023	To receive Registration of Interests for Members elected in May 2023.
	Work Programme	To receive the provisional Work Programme for the year ahead.
21 September 2023	Update on External Audit	To receive an update.
	Annual Governance Statement 2022/23	To receive the Annual Governance Statement for inclusion in the 2022/23 Statement of Accounts.
	Internal Audit Service Progress Update	Progress update of work undertaken by the Internal Audit service.
	Health and Safety Annual Report	To receive the Health and Safety Annual Report.
	Members' Code of Conduct	Review operation between 1 August 2022 and 31 July 2023.
	Ombudsmen Complaints	Receive the annual report on Ombudsmen Complaints.
23 November 2023	Update on External Audit	To receive an update.
	Internal Audit Progress Report	Review of work undertaken by the Internal Audit service in the six months to 30/9/23.
	Internal Audit Charter	To approve the Internal Audit Charter, reviewed annually.

## Standards and Audit Committee – Work Programme

29 February 2024	External Audit Plan / Update on External Audit	To receive an update.
	Internal Audit Service Progress Update	Progress update of work undertaken by the Internal Audit service.
	Internal Audit Strategy and Proposed 2024/25 Plan	To approve the Internal Audit plan for the year 2024/25.
	Update on E-learning	To receive an update on staff e-learning.